## JAMIA HAMDARD HAMDARD NAGAR, NEW DELHI

Ref.No. JH/GA/Sec/01/2024

Dated: 20.01.2024

## CIRCULAR

Jamia Hamdard will celebrate 75<sup>th</sup> Republic Day on 26<sup>th</sup> January, 2024. On this Occasion, National Flag will be unfurled by the Hon'ble Vice Chancellor at 09.30 A.M. on the lawn opposite Hamdard Convention Centre.

## The schedule of program is given below:

09.28 a.m.	Arrival of Hon'ble Vice Chancellor.
09.30 a.m.	Unfurling of the National Flag.
09.31 a.m.	National Anthem.
09.32 a.m.	Inspection of Parade
09.35 a.m.	March past by NCC Cadets, NSS and Security Guards
09.40 a.m.	Patriotic songs, skits.
09:55 a.m.	Felicitation of Students/Cadets/Security Personals
10.10 a.m.	Vice Chancellor's Address
10.20 a.m.	Distribution of Sweets / Refreshments

All the Officials, Faculty, Staff members and Students are requested to be present in time to celebrate the occasion.

REGISTRAR

## Copy to:

- 1. All Deans of Schools/DSW/Chief Proctor/Provost (Boys & Girls)
- 2. All Heads of the Departments/Officials / Incharge of Sections/Units with a request to kindly bring it to the notice of all.
- 3. MS, HAHC and Majeedia (Unani) Hospital.
- 4. President, JHEU
- Chairman, Horticulture Committee for making arrangement of plants/flowers and upkeep of Gardens/lawns
- 6. Manager, (Hospitality) Scholars House to make arrangement of tea & sweets.

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- 7. Executive Engineer to make arrangements for white washing / painting of flag pole and surrounding areas.
- 8. NSS Coordinator to arrange volunteers
- NCC Officers to arrange at least thirty NCC cadets each male and female to join Republic Day function.
- 10. A.E/JE. (Electrical) will arrange public address system on the Stage/ Dais.
- 11. Security Officer will be responsible for arrangement of, National Flag/ deployment of guards and distribution of sweets
- 12. EO will be responsible for carpeting and seating arrangement.
- 13. Consultant Media Relations will arrange the photography
- 14. Incharge, HAH CIT for uploading on the website
- 15. Secretary to the Hon'ble Vice Chancellor
- 16. PA to Registrar
- 17. All Notice Board
- 18. Circular File

REGISTRAR